

Safety Information

As a volunteer/visitor, you have responsibility to care for your own and others' Health & Safety. All accidents, incidents or concerns must be reported immediately to the School Office.

Fire and Emergency Evacuation

In the event of an emergency please follow instructions from staff.

Fire/Evacuation: if the fire alarm sounds, please leave the building by the nearest exit. The Assembly area is on the school playground.

First Aiders: See posters around the school. Please speak to a member of staff if you need assistance.

Accidents and incidents: All accidents, incidents or concerns must be reported immediately to the School Office.



Our school is driven by our strong Christian Vision inspired by **Psalm 119:105 "God's word is a lamp to guide our feet and a light for our path"** and our values of **Joy, Courage, Hope, Forgiveness and Love**; this vision and these values guide everything we do.

Contact Us

Madresfield CE Primary School
40 Madresfield Village
Madresfield
Malvern
WR13 5AA

School Office: 01684 573620

Email: office@madresfield.dowmat.education

Website: <https://www.madresfieldschool.net>

Madresfield C.E. Primary School



'Ignite, Illuminate and Inspire'

**Safeguarding Advice
for Volunteers and Visitors**

Headteacher
Mrs R Hibell



Welcome

We're delighted to welcome you to Madresfield CE Primary School. Your presence is valued and appreciated. This leaflet is designed to help ensure the safety, wellbeing and security of everyone on site – especially our children.

Thank you for helping us to keep our school safe and welcoming to all.

Important Contacts

Prevent Lead: Mrs R. Hibell

Senior Attendance Champion: Mrs R Hibell

TIS UK Practitioner: Mrs H Thomas

Early Help Support: Mrs H Thomas

Safeguarding Governor: Dr D Radley

Safeguarding Children

As a school, we are committed to safeguarding and meeting the needs of the children and we hope this leaflet will provide some useful advice and information when working with children at Madresfield C.E. Primary School.

Report to Reception: Sign in and collect a visitors lanyard. Always keep it visible. Depending on the activity you are undertaking you may be asked for a DBS certificate and photo ID.

Confidentiality: Do not discuss or share information you see or hear about children or staff.

Speak Up: Report any concerns about a child's welfare immediately to the DSL or DDSLs.



You are **NOT** permitted to use your mobile phone in school, unless it is in the staff room. All staff, volunteers and some visitors will be required to complete an Acceptable Usage Declaration.

Madresfield CE Primary School believes that it is always unacceptable for a child to experience abuse of any kind. All staff recognise our responsibility to safeguard the welfare of all children.

Our Safeguarding Team



Designated Safeguarding Lead

Mrs R Hibell



Deputy DSL, Family Support Worker

Mrs H Thomas



Deputy DSL, SENCO

Mrs L Bradshaw



Deputy DSL

Miss C Bille